



Kids Therapy Spot, PLLC

Starkville & Columbus

Speech Therapy for Kids, LLC * Children's Rehab, LLC * OT 4 Kidz, LLC
Specializing in Pediatric Speech/Language, Feeding, Physical and Occupational Therapy

KIDS THERAPY SPOT ATTENDANCE POLICY

Cancellations/Excused Absences:

- Call within 24 hours of your scheduled appointment time if you need to cancel. You may contact our business office during business hours or text/call after hours and leave us a message. Calling during or right before your scheduled appointment to cancel is considered an unexcused absence.
- Doctor's appointments: Please let us know at the front office, as soon as possible, if your child will have a doctor's appointment that will result in absence from your therapy. We will put this information in our calendar system to notify all therapies. We will try to schedule a make-up visit.
- Vacations/holidays/deaths: Please let us know as soon as possible in the event of a vacation/holiday/death.

Illness: Your child must be fever free for 24 hours. If they have diarrhea, vomiting, green discharge from the nose, or a contagious rash/illness, please do not bring your child to therapy. Call as soon as possible to cancel and reschedule the appointment and this will be considered an excused absence.

NO SHOW ABSENCES:

When you do not call to cancel a scheduled appointment and do not show up, it is considered a "no show."

- 3 No Shows with no calls or communication with your therapist will result in discharge from the therapy program. We have children on a waiting list who need therapy with parents willing to bring them on a regular basis. Medicaid and some insurance companies will deny therapy coverage in most cases, if therapy is inconsistent with documented unexcused absences and no shows.
- 2 No Shows in a row or 3 Calls of Unexcused Absences / Continuous Cancellations will result in the loss of a child's weekly scheduled therapy appointment time. You will have to call week to week to schedule appointments until consistency is reestablished. If poor attendance continues, the next step would be reduction in therapy services, with the last step being a discharge from therapy services.

Melissa Davis, M.S., CCC-SLP
Owner
Speech Therapy for Kids, LLC

Karen Roberson, RPT
Owner
Children's Rehab, LLC

Michelle Miller, OTR/L
Owner
OT 4 Kidz, LLC



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Hospitalizations: We will keep your child in our program and place him/her on hold if he/she is hospitalized for a period of time. In the case of an extended hospitalization, we may not be able to hold the time and day, but we will do our best to reschedule.

Weather: In the event that the weather is too severe (high winds, tornado warnings/watches, or dangerous road conditions) and it is unsafe to drive, please call to reschedule. However, an absence due to general non-threatening weather is considered an unexcused absence. Please tune into WCBI for potential winter weather closings. We will also post any closings on Kids Therapy Spot's Facebook and Instagram pages.

Drop off/Tardy: After dropping off your child, you must remain in town and with your phone on at all times. You must return 10 minutes prior to the end of the session. We have back-to-back appointments and arriving after the scheduled ending time will take away from another child's therapy session. If you are late picking up your child you will be required to stay on the premises for every session thereafter.

CONSISTENT THERAPY MAKES THE DIFFERENCE!

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